

***RICHMOND TOWN COUNCIL***  
***Minutes of the meeting held on 6 June 2011***

**Present:** Councillors            Blease (Mayor)  
   Steggles  
   Curran  
   Harris  
   Hedges  
   Robinson  
   World  
   Lord  
   McGarry  
   White  
   World

**In attendance:**                    Ms H. Lawler (Town Clerk)  
   Mrs C. Ord (Assistant Town Clerk)

**Prayers** were said by Rev. John Chambers

**01.06.11      Apologies:**    Apologies were received from Councillors Heap and Adams

**02.06.11      Public Open Session:**

A member of the public stated that he was pleased to see the subject of Disability Access on the agenda as he felt that this matter had been ignored for far too long and an ex Councillor had been involved in numerous meetings and discussion relating to the use of building within the town, which still had not addressed the issue of disability access.

The member of public stated that he was some what dismayed when looking through the “Welcome to Yorkshire” booklet as Richmond was not mentioned and pointed out several errors in the publication in references were made to Raby Castle, Bowes and Ormesby Hall as being in North Yorkshire.

County Councillor Parson stated that he was prepared to take the matter up with Mr. Garry Verity who is responsible for the content of the publication and report back to Councillors. Members agreed this would be an acceptable course of action.

**03.06.11      County Councillor:**

County Councillor Parsons gave an update on the ongoing problems with repairs to Market Place cobbles and elaborated on the reasons why the cobbles sections were splitting. Concerns were raised about the poor quality of the work carried out previously and the impact further repairs could have on the local businesses and tourism. County Councillor Parsons informed members that the disruption to trade was taken very seriously and every effort is made to minimise disruption, however, stated that the Highways authority had a

duty to maintain the highway and unfortunately this has to take priority to halt the decline in road safety standards which in turn also improves the poor visual appearance of the Market Place.

Councillor Steggles voiced her concerns about the ineffectual repairs carried out on Whitefields estate and was informed that further temporary repairs were in hand and that the main body of work would take place over the summer holiday period.

Councillor Curran also stated that temporary repairs which had taken place in Quakers Lane and West End Terrace were to no avail as the tarmac had come out again.

County Councillor Parsons informed members and the Town Clerk that he had recently received a copy from the Stokesley Area Forum relating to closed churchyard which was very informative and in view of the fact that the local Churchyard would shortly be debated requested that the Town Clerk provide a copy of the document to all Councillors.

Councillors were informed that Richmond Pride have organised a full working day on 2<sup>nd</sup> July from 10.00 a.m. to 4.00 p.m. to clear and tidy St. Mary's Churchyard. Volunteers are most welcome and refreshments will be provided.

County Councillor Parsons informed members that it was now certain the Library would have some hours of closure and discussions need to take place to ascertain how these could be covered by community volunteers.

**04.06.11      Declarations of Interests and Lobbying:**

It was agreed that these should be dealt with as and when they arose during the meeting.

**05.06.11      Amendment of Standing Orders**

Proposed:      Councillor Parsons                      Councillor Lord

**RESOLVED: that the following amendment be made to Standing Order Number 72.**

**Any or every part of the standing orders, except those which are mandatory by law, may be suspended by resolution in relation to any specific item of business. A motion to add to or vary or revoke one or more of the Council's standing orders, not mandatory by law, shall be proposed by a special motion, the written notice whereof bears the names of at least thirteen councillors.**

**06.06.11      Minutes:**

Proposed:      Councillor Lord                      Seconded:      Councillor Robinson

**RESOLVED that the Minutes of the Town Council Meeting held on 18/21 April 2011 and 7 May be accepted as a true record subject to amendment to (a) 05.04.11**

**07.06.11 Update:**

Members were given an update on the consultation process for the site at Richmond Lower School.

**08.06.11 Town Clerk's Report:**

The Town Clerk informed members

YLCA

It was reported that YLCA were prepared to carry out training for councilors at the Town Council for those wishing to attend. A minimum of five personnel were required for the training to go ahead and a date was to be arranged as soon as possible and all councillors to be informed.

Proposed: Councillor Lord      Seconded: Councillor Parsons

**RESOLVED: that fees for Councillors to attend the Training course will be paid by Richmond Town Council.**

St. Mary's Churchyard

After consultation with councillors the most suitable date to discuss the churchyard was noted as 30<sup>th</sup> June at 7.00p.m. The Town Clerk stated that she would inform Rev Chambers accordingly.

Scrutiny Review into Physiotherapy Services

The Town Clerk informed members that the above document had been received and members to read the copy which was in her office.

Town Hall Booking

The Town Clerk informed members that an enquiry had been received for use of the Town Hall for the sale of carpets and possible revenue returns.

Beer Festival

A request had been received to extend the opening hours. This request was rejected and the Town Clerk was requested to inform the organisers of the decision.

Reminder to tender apologies

Members were reminded that they should tender their apologies if they are unable to attend meetings.

Reminder to submit Members Interest Forms

The Town Clerk reminded members to submit their Members Interests Forms.

**09.06.11 Communications:**

No comments were passed on the communications received

**10.06.11 Accounts:**

County Councillor Parsons requested copies of the Precept documents 2011/12

Proposed: Councillor Parsons                      Seconded: Councillor Lords

**RESOLVED that**

- (i) **the accounts for April be noted**
- (ii) **that further copies of the accounts for March be supplied for the Town Council meeting on 27<sup>th</sup> June 2011.**

**11.06.11 Committees:**

**Planning - 23 March 2011  
6 April 2011**

The Minutes of the above meetings were noted.

Proposed: Councillor Lord                      Seconded Councillor Harris

**RESOLVED: that future copies of the Agenda listed under Committees should state - to confirm or note minutes of committee meetings as below:**

**12.06.11 Co-option to Richmond Town Council:**

Discussion took place on the process of co-option of councillors to fill two vacancies.

Proposed: Councillor Parsons                      Seconded: Councillor Harris

**RESOLVED: that**

- (i) **the Town Clerk contact Richmondshire District Council to clarify the process**
- (ii) **a notice of the vacancies be posted in the notice boards**

**12a.06.11 Disability Access**

Members discussed various locations within the town where disability access may prove to be difficult should the Town Council use the premises to hold events.

Proposed: Councillor World                      Seconded: Councillor Parsons

That the Town Council write to all the establishments used by the Town Council to enquire whether they would be bringing the access to their premises in line with current DDA 95 legislation and enquire as to the timeframe for the development.

This proposal was withdrawn.

Proposed: Councillor Curran      Seconded: Councillor Lord

**RESOLVED: that Councillor Curran liaise with the Town Clerk to discuss and formulate policies and procedures to accommodate special needs that guests attending council functions may require.**

**13.06.11      Outside Bodies:**

Councillor Robinson informed councillors that the new members on the Thompson Charity Trust, were Rev. John Chambers, two churchwardens and himself.

Councillor Parsons stated that Councillor Adams would like to be removed as council representative for the YLCA as many of the meeting involved travelling and she does not have transport.

The Mayor informed members that he had attended a meeting of the Almshouse trust which he found very interesting.

Councillor Harris informed members that he would ensure copies of minutes from the RSVCI were made available. He stated that the RSVCI were dismayed at the down grading of the Tourist Information Centre and the plans for Friary Gardens. Councillor Harris also informed councillors that after recent discussion he could confirm that the Walking Book Festival would go ahead.

**14.06.11      Members Comments:**

Councillor Harris requested that the start time of the Town Council meeting be reviewed and consideration be given to a 6.30 p.m. start. Councillor McGarry informed members that it would make it very difficult for him to attend meetings at the earlier time.

**15.06.11      Proposed: Councillor Lord                      Seconded: Councillor Robinson**

**RESOLVED to move into Private Session**