

**RICHMOND TOWN COUNCIL MEETING of the RESOURCES COMMITTEE
Held 7.00 p.m. 8th February 2010 in the Mayor's Parlour, Richmond Town Hall**

PRESENT: Mayor D. Gillson
Deputy Mayor: D. Johnson
Councillors: R. Lord (Chair)
R. White
B. Heap
J. Robinson
O. Blease
C. World

In attendance: Town Clerk: Miles Templeton

R01.1 Apologies:

Councillor M. McGarry

R01.2 Public Open Session:

There were no members of the public present.

R01.3 Update from Chairman:

Town Council Website – It was stated that a decision had been reached at an earlier Resources Meeting to develop and maintain the Town Council website and email service ‘in-house’ but that as this had been discussed in Private, the resolution was not available as a public record

Proposed: Councillor Lord

Seconded: Councillor Johnson

RESOLVED: That the Town Council website and email service be developed and maintained ‘in-house’.

The Town Clerk stated that he had the necessary skills to do this, and that the Town Hall Keeper would act as his back-up. The Town Clerk suggested that he could develop an interim website but pupils of Richmond School should then be given the opportunity of redesigning the website on behalf of the Town Council. It was agreed to discuss this at a later date.

IT Equipment – The Town Clerk stated that the IT equipment in use in the Office needed to be updated and he suggested that an immediate upgrade be funded within the 2009/10 financial year with a possible second phase during 2010/11.

R01.4 Markets Update:

Councillor Lord stated that the plans for the regeneration of the Market Hall had been approved and the project would now form part of the geographical programme.

Councillor World gave a general update on the Markets and traders. He reported that the Interpretation boards were now in place on the walls of the Market Hall and leaflets had been produced to publicise them. Councillor World asked if the Town Clerk would ensure that the new website should include details of all of the traders who wanted to be included. It was stated that the Easter Sunday Craft Fair was now 'full-up' and this was because the stalls were reasonably priced. The door collections would only run during the summer this year as there had been a low number of applications. The policy on these might need to be reconsidered as there was a feeling that they might be putting people off entering the hall.

The Antiques Fair held immediately after Christmas had not been a success, largely due to the weather, but a more recent one had been extremely successful. Some discussion took place about the feasibility of encouraging Sunday traders at Catterick Market to trade in Richmond on the Saturday before. Councillor Lord volunteered to speak to a number of traders when he next visited Catterick Market to test out their response to this suggestion.

R01.4 In Private

Proposed: Councillor Lord

Seconded: Councillor Robinson

RESOLVED: That the Meeting move into Private Session

1. Staffing

There was no update necessary

The meeting concluded at 19.55pm.